

**Midwest Association of
Fish and Wildlife Agencies
Executive Committee Meeting Minutes
May 3, 2011, 2:00 p.m. (CDT)
Conference Call**

Call to Order – President Pat Boddy called the meeting to order at 2:00 pm.

Quorum – Pat Boddy, Iowa; Mark Reiter, Indiana; Keith Sexson, Kansas; and Jon Gassett, Kentucky were present. Also present were Ollie Torgerson, Executive Secretary; Sheila Kemmis, Recording Secretary, Kansas; and Sharon Schafer, Treasurer.

Approval of January 11, 2011 Executive Committee Minutes – *Keith Sexson, Kansas moved to approve the minutes. Approved.*

Financial Report – Sharon – General Checking: 3/6/11 - \$5,669.50, revenue included last membership dues, Southern Wings and interest of \$3,800.39, expenditures included: correction to Ollie's February salary of \$0.10, Ollie's travel and conference registration, treasurer travel and conference expenses, and 1099 accounting fee for Ollie, ending balance 3/16/11 of \$7,646.74; Conference Account: balance as of 3/6/11 - \$77,840.26, revenue - conference sponsor and interest for total revenue of \$4,009.92, expenditures - Ollie salary for March \$4,281.76 (because general account is so low) and DMEM Iowa conference registration of \$740.00 for balance 3/16/11 of \$76,828.42 (Note: Kansas subaccount balance \$37,522.69); Southern Wings Account - balance as of 3/6/11 \$63,720.00, no revenue, expenditures for American Bird Conservancy and MAFWA fee of 5 percent - \$25,750.00 for total balance 3/16/11 of \$37,970.00; Share Account - no change (\$5.00); Federal Grant Account – revenue and drawdowns of \$8,175.00 for balance 3/16/11 of \$507.00; Conservation Enhancement Account balance 12/31/10 \$2,921.66 with revenue of \$8.03 from dividends and interest and change in market value of \$60.39 for a balance 12/31/10 of \$2,990.08; Money Market and Securities Account - balance as of 2/28/11 of \$273,376.97, revenue \$1,711.30, change in market value of \$210.28 for a balance as of 4/28/11 of \$275,298.55. Only member outstanding is Saskatchewan; Ruffed Grouse Society and The Nature Conservancy are outstanding affiliates. Ollie - Iowa will pay TNC and also may become a sponsor. I will run down Ruffed Grouse and Saskatchewan. Sharon – Sent ledger on Southern Wings, after I sent that we received invoice for \$23,000. *Keith Sexson, Kansas moved to accept financial report. Approved.*

By-Laws Committee Report – Ollie - Marc could not be here today because of flooding issues in Illinois. He communicated by email and I sent copy of by-laws changes. The reason we need to do this now is we need a 30-day notice of Board of Directors. For by-laws changes, we need to take out Colorado as a member; change expenditure dollar amount to \$6,000, from \$5,000 for annual meeting financial assistance approved a few years ago; change fiscal year to January 1 to December 31, which Sharon recommends; change sunset dates (all committees have a 3-year life – then directors make decision if still viable committee) on Legal, NCN, Deer & Turkey and AMFGLEO committees to 2014; and add the Hunter and Angler Retention and Recruitment Committee that was approved during the annual business meeting to expire 2014. Sheila –

Correction, on handout we received today it shows Wildlife and Fish Health, not Deer & Turkey. Is it Wildlife & Fish Health or Deer & Turkey? Ollie – Wildlife & Fish was extended last year to 2013, it is Deer & Turkey that should be changed. I will get the by-laws corrected. *Keith Sexson, Kansas moved to accept by-laws report. Approved.*

2011 Meeting Update – Pat – Our program is completely packed and planned. Ollie – Hope we are done receiving for requests for space on program, accommodated them all so far. In terms of sponsorships, \$29,500, lost APHIS because of budget crisis, hope to get \$35,000 which would be equal to last year's sponsors. Want USGS as partner, still working on them, should be a \$5,000 sponsor. Pat – I have contacted them though our Geological Survey, haven't heard. Ollie – Terry Steinwand, ND working on them also. Pat – I will double check. Sharon – Do you want me to hold back \$5,000 from their federal grant? Ollie – Not legal, but I like your thinking. Has everyone committed now for speaking roles? Pat – I think packed and not missing anyone, maybe minor items. Ollie – Hope to finish up sponsors next week.

Delaney MAFWA Contract 2012 MAFWA Conference – Keith – Sent in our proposal to accounts for approval and hope to hear back soon. We wish to hire Cindy to manage our MAFWA conference in Kansas next year with MAFWA acting as administrator of the contract. Cindy's bid was \$6,115 plus expenses so we are requesting \$8,000 from our Kansas account to underwrite this cost.

Other Business -

Ollie – Two letters of intent (LOIs) are proposed under our name for multi-state grants funds. The LOIs are due tomorrow. One is on outreach for the Midwest Fish Habitat Partnership, which was rejected last year, has been revised and will be resubmitted; and second letter of intent is from our new Angler and Hunter Recruitment and Retention Committee, 2-year for \$115,000 to do market research for a scientific approach to hunter R&R in Midwest. Had 72 LOIs submitted last year and narrowed it down to 12, which then goes before directors in September out of multistate money. Nice to see action out of Midwest. Will submit these tomorrow.

Next Meeting Date – Ollie - None needed, next scheduled June 26 at annual meeting in Iowa. Pat – Is Iowa doing everything we need to? Ollie – Should make money, but still could use sponsors and door prizes.

Adjourn – The meeting adjourned at 2:33 pm.

**Midwest Association of
Fish and Wildlife Agencies
Executive Committee Meeting Minutes
June 26, 2011, 5:00 p.m. (CDT)
Honey Creek State Park Resort
Centerville, Iowa**

Call to Order – President Pat Boddy, informal discussion.

NO Quorum – Pat Boddy, Iowa; Mark Reiter, Indiana; Keith Sexson, Kansas; and Mark Reiter, Indiana were present. Also present were Ollie Torgerson, Executive Secretary; Sheila Kemmis, Recording Secretary, Kansas; Sharon Schafer, Treasurer; and guest

No quorum - Jeff Vonk, South Dakota can weigh in later.

Approval of May 3, 2011 Executive Committee Minutes –

Banking Services for 2014 Midwest F&W Conference in Indiana – Ollie – Executed conference and money has been deposited. Historically president signed, Keith wants Ollie to sign the annual conference contract. No issues by those present. Mark would like to hire Delaney for 2014 in order to waive sole source. The reason to do banking is to raise funds. We didn't in Kansas, but we should in Indiana, 5 percent is customary. Mark is okay with that. Ollie need vote with Jeff on that. Mark – Delaney will write all checks and take in registration, etc. Sharon – Don't carry credit card anymore. Disburse checks as invoiced are received. Ollie – Who ever running conference has to let Sharon know when

2012 Meeting Update – Keith/Sheila – Set for Wichita at Hotel in Old Town. Midwest Law Enforcement people will be meeting with us at same time. Theaters and brew houses in area. Nice location. Wonder how many spouses and guests come. Ollie – Try to attract spouses. Keith – Can do spouse tours. Planning one evening at state park. Sailing club will put on cook-out. Sheila – Sailing club will take people out sailing if they wish. Ollie – Don't think LE has met for 2-3 years. Keith – Will provide some transportation, or cabs will be available.

Authorization for exec. Sec. to sign hotel contract (needs vote)

Other Business - Pat – Chuck Correll will be taking over the seat as president, Lande intends to be involved, but will not be able to be president.

Ollie – Analysis of how I spend my time (handouts), contracted for up to 1,000 hours and we agreed on codes some time ago. Where I spend most of time is executing duties for ExCom and individual directors; planning annual conference (Jan-June); adm duties (handling paperwork, email and phone call), those are primary. Others are less. Some states take more time than others, change of president in mid-term is sometimes more work also. Don't know if we want to spend any time with rest of directors, show it to you. A lot of director turn-over. New director Dave Lang from Ohio have never met. Spend more time with director turn-over, lost 6 directors in last

year. Website bumps up also, going onto a web hosting company this year. Going to bump up travel because of new directors, but most states have problems with travel, want more webcasts. Need face to face to develop relationships.

Financial Report – Sharon – General Checking: 4/28/11 - \$7,646.74, revenue included dues and interest of \$0.65, one outstanding member due, Saskatchewan, sent second invoice, expenditures included (Ollie asked Keith to try and talk to him at Western meeting), Ollie's travel, Southern Wings transfer to keep account open, both Sheila and I ordered checks and conference gifts, used debit card, for a total of \$2,131.57, ending balance 6/21/11 of \$5,515.82; Conference Account: balance as of 4/28/11 - \$76,828.42, revenue - conference sponsorships (all of last years and most of this year's paid) and registrations and interest for total revenue of \$33,090.63, expenditures - Ollie salary for April and May, conference expenses, bank fees, and Delaney fee at \$10,804.32 for balance 6/21/11 of \$99,114.73 (Note: Kansas subaccount balance \$45,522.69); Share Account - no change (\$5.00); Southern Wings Account - balance as of 4/28/11 \$37,970.00, revenue from transfer from general checking account \$35.00 (to keep account open), expenditures - \$38,000.00 for total balance 6/21/11 of \$5.00 (may combine federal and Southern Wings because they are wash accounts); Federal Grant Account - drawdown and payment of \$39,457.29 for balance 6/21/11 of \$507.00; Conservation Enhancement Account balance 3/31/11, no activity balance \$2,990.08, should have been \$200 deposit, but Shane placed in wrong account; Money Market and Securities Account - balance as of 2/28/11 of \$273,298.55, revenue \$1,462.04 and change in money market value of \$5,917.88, no expenditures for a balance as of 4/28/11 of \$282,678.47, if you consider the change in the market value.

Next Meeting Date – Pat – After discussion the next meeting was set for August 24, Wednesday at 2:00 PM (tentative). Ollie will send out email suggesting dates to those not present. Need letter designating Chuck as President (to Ollie and Ron Regan).

Adjourn – *The meeting ended at 5:45.*

**Midwest Association of
Fish and Wildlife Agencies
Executive Committee Meeting Minutes
June 28, 2011, 12:00 p.m. (CDT)
Honey Creek State Park Resort
Centerville, Iowa**

The Executive Committee Meeting called on June 26 at 5:00 pm did not have a quorum to vote on any items. This is the voting session of that meeting.

Quorum – Pat Boddy, Iowa; Mark Reiter, Indiana; Keith Sexson, Kansas; and Rex Amack, Nebraska were present. Also present were Ollie Torgerson, Executive Secretary; and Sheila Kemmis, Recording Secretary, Kansas.

Approval of May 3, 2011 Executive Committee Minutes – *Mark Reiter, Indiana, moved to approve the minutes, Keith Sexson, Kansas, second. **Approved.***

Financial Report – *Rex Amack, Nebraska, moved to approve the financial report as reported on June 26, Keith Sexson, Kansas, second. **Approved.***

Banking Services for 2014 Midwest F&W Conference in Indiana – *Keith Sexson, Kansas, moved to act as banker for Indiana for 2014 Midwest F&W conference, Rex Amack, Nebraska, second. **Approved.***

Authorization for Exec. Sec. to sign hotel contract (needs vote) – *Rex Amack, Nebraska, moved to approve authorization for Ollie Torgerson to sign contract on behalf of MAFWA, Mark Reiter, Indiana, second. **Approved.***

Adjourned at 12:10 pm

